CONFUCIUS INSTITUTE @ CHINA INSTITUTE
Mandarin for Future Mandarin Teachers
East China Normal University (ECNU), Shanghai, China
July 4, 2011 – August 12, 2011

Application Deadline:
April 15, 2011
(For early bird registration – March 9, 2011)

CONTACT:
Confucius Institute @ China Institute (CI@CI)
125 East 65th Street, New York, NY 10065
Phone (212) 744-8181, x115  •  Fax (212) 628-4159  •  confucius@chinainstitute.org
Overview

CI@CI’s Mandarin for Future Mandarin Teachers (MFMT) program offers professional development courses for Mandarin language teachers at the East China Normal University (ECNU) in Shanghai, China, from July 4 to August 12, 2011. Virtually, all tuition and accommodation costs of the program will be covered by scholarships funded by the Office of Chinese Council International (“Hanban”). This program offers participants an opportunity to obtain a total of 12 graduate-level credits in Chinese language and literature from one of the premiere universities in China, located in one of the most vibrant metropolises in the world. Participants will be able to learn from leading scholars working at cutting edge research facilities in teaching Mandarin to English speakers, including areas in Linguistics, Cultural Studies, and Pedagogy. After six weeks of intensive training, successful graduates of the program will join our alumni community of over a hundred MFMT in-service teachers supported by China Institute and continue to share resources, advice, and information through the Institute’s online educator community, www.China360online.org.

Eligibility

Candidates must be:

- K-12 teachers certified to teach subjects other than Chinese and seeking certification to teach Mandarin Chinese in public schools in the U.S. (such as ESL or history teachers in public schools); OR
- K-16 Mandarin teachers intending to improve their knowledge and skills related to teaching Mandarin Chinese, such as teachers in private schools or colleges; OR
- Teachers with Mandarin Chinese teaching experience, who are seeking a career in teaching Mandarin Chinese in regular K-16 American schools (as compared to weekend schools or after school programs); OR
- Graduate students in an American teacher certification program, seeking the opportunity to obtain equivalent graduate credits in Chinese language and culture to meet their goals to teach Chinese in American schools.

Taking into account the personal statement, resume and recommendation letters each applicant submits, selection will also be based upon:

- The applicant’s Chinese language proficiency (please note: each applicant must possess a native or near native level in order to complete graduate-level courses taught in Chinese);
- The applicant’s commitment to teaching Mandarin Chinese in K-16 U.S. schools;
- The applicant’s ability to complete the 12-credit, 6-week intensive curriculum; and
- The applicant’s capability to manage living and studying for 6 weeks with other program participants in Shanghai, China.
Curriculum (Please see Appendix I for professor biographies)

- **Classical Chinese Literature** by Prof. Gu, Weilie  
  (3 credits /45 class contact hours)

  This course chronologically introduces Chinese literature from Pre-Qin to Qing Dynasty and will highlight important literary schools in history, classical writers and their works. A combined method of lectures and classroom discussions will give the students a general picture of the development of Classical Chinese literature and improve their understanding of Chinese literary works, so that they can incorporate this knowledge into their work as language teachers.

- **Chinese Characters: Their Structure and Evolution** by Prof. Li, Lulei  
  (3 credits/45 class contact hours)

  This course will introduce the origins, evolution and principles of Chinese characters for language teachers. Students will study the protoform and its development of the frequently-used characters, the graphic-semantic relations, and the process of segmentation into strokes, as well as the basic principles governing the composition of Chinese characters. The focus of the course is on the graphemes, the nucleus of Chinese writing system, and their functions in the composition of characters. This course will help students classify characters into hundreds of groups interrelated phonetically or semantically in terms of graphemes, and to develop instructional methods to facilitate the acquisition of Chinese characters.

- **Chinese Phonology for Language Teachers** by Prof. Mao, Shizhen  
  (3 credits/45 class contact hours)

  This course is designed to improve students’ understanding and teaching skills of Chinese phonology. It provides a systematic theory of the phonology of Mandarin Chinese (Putonghua), including vowels, consonants, initials, finals, tones, syllabic structures, sandhi, prosodic phonetics. It focuses on the combination of theoretical knowledge with practical ability in phonology and its teaching. It will also apply a comparative method between Chinese and English phonologies for the special needs of U.S. students.

- **Chinese Grammar** by Prof. Ye, Jun  
  (3 credits /45 class contact hours)

  This course provides a fundamental knowledge of Chinese grammatical structure as required in the “Teaching Syllabus for the Undergraduate Program of Chinese as a Foreign Language” issued by the National Office of TCFL (Teaching Chinese as a Foreign Language) of China. The syllabus includes: morphemes and their classification, word classes, phrases, sentences (simple, complex and peculiar), sentence groups, aspects of verbs, degrees of comparisons of adjectives, etc. It also provides a systematic knowledge about Chinese linguistic theory.
**Program Fee**

The total fee per participant for the program is **$450** ($200 of which will be returned upon successful completion of the program⁷), which includes the following:

- Orientation before departure for Shanghai
- Required textbooks and materials
- Library use fee
- Daily breakfast (*from July 4, 2011 to August 12, 2011*)
- Shanghai area local field trips

**Conditions of Participation**

1. All accepted applicants are required to submit the full program fee of $450 by **May 2, 2011**. Accepted applicants who do not submit their fee by this deadline will forfeit their place in the program.

2. All participants are required to secure, and bear the costs of securing their own air travel and other transportation used between their US point of departure and ECNU in Shanghai. Participants must provide copies of all air tickets to CI@CI by **May 2, 2011**.

3. All participants are responsible for the costs of their own food, supplies (unless specifically noted above), local transportation within the Shanghai urban area, and other daily expenses.

4. All participants must assume responsibility for bearing the costs and obtaining a valid passport with a valid entry visa to China, any necessary immunizations, any travel items that they will bring with them, and travel insurance effective throughout the program.

**Application Process**

Non-refundable application fee: $20 (payable to “China Institute in America”)

*Early bird registration from February 8 to March 9~ application fee waived*

Please submit the following by **April 15, 2011** to:

Confucius Institute @ China Institute  
125 E. 65th Street  
New York, NY, 10065-7088

Materials may also be faxed to 212.628.4159 or emailed to confucius@chinainstitute.org.

1. A $20 check payable to “China Institute in America” (*for applications submitted after March 9, 2011*)
2. Information page (*page 7 of application package*)
3. Resume
4. Agreement page with the applicant’s signature (*page 8 of application package*)
5. A personal statement in Chinese, in support of your application to attend the MFMT program
6. Two letters of recommendation from your School Principal or Supervisor who know your academic background and/or teaching experience

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⁷ Please see “Agreement Page” for more details.
Withdrawal from the Program

In the event that a participant decides to withdraw from the program after acceptance and payment of the program fee, that fee is nonrefundable, unless the participant submits a signed statement from a physician indicating that the withdrawal is necessary for medical reasons.

If an attendee withdraws from the program, other than for medical reasons, no make-up sessions will be permitted. In the case of a medically-based withdrawal, CI@CI reserves the right, in its sole discretion, to decide whether a make-up session will be permitted; however, in that circumstance, scholarship will not be available, and any make-up session must be fully funded by the participant.

Cancellation of the Program

CI@CI reserves the right to cancel the program due to insufficient enrollment or other factors beyond its control. If CI@CI must cancel the program prior to the July 4, 2011 start date, all program fees will be refunded, except for a $100 administrative fee. If CI@CI must cancel the program while in progress, after the July 4, 2011 start date, no program payments will be refunded. If participants desire refunds of any other payments (such as costs for travel, insurance, visa for China, etc.), they must seek such refunds directly from the vendor(s); CI@CI is not responsible for these program costs.
## MFMT Summer 2011: Program Timeline

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<tr>
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<th>Event</th>
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<tr>
<td>Wed, March 9</td>
<td>Deadline for receipt of early bird applications</td>
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<td>Fri, April 15</td>
<td>Deadline for receipt of all application materials</td>
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<td>Mon, March 28 - Thurs, April 21</td>
<td>Applicants’ Interviews</td>
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<tr>
<td>Fri, April 22</td>
<td>Confirmation letter mailed to accepted applicants</td>
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<td>Mon, May 2</td>
<td>Deadline for receipt of $450 program fee; copies of air tickets</td>
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<tr>
<td>Sat, June 4</td>
<td>Orientation at China Institute in New York City <em>(all participants must attend)</em>;</td>
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<tr>
<td>Sun, July 4</td>
<td>Registration and check-in at the International Exchange Service Center at ECNU, Shanghai</td>
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<tr>
<td>Mon, July 4 - Aug, 12</td>
<td>MFMT summer program</td>
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*(Please see Appendix II for the introduction of program staff members)*
Information Page
(Please attach a copy of your resume)

English Name__________________  Chinese Name _________________ Date of Birth______________
Social Security Number ________________ Immigration Status (if applicable)___________________
Home Address ________________________________________________________________________
Home Telephone ______________ Cellular phone ________________ Alt. Telephone ______________
E-mail Address ______________________________________________________________________
Best way to contact: □ Home Telephone  □ Cellular  □ Alt. Telephone  □ E-mail  □ Other __________
Are you a school teacher? _________. If you are, please provide the following information:

School Name ________________________________________________________________________
Public or Private ________________________________
School Address ______________________________________________________________________
School Telephone ______________________________
School Principal’s Name ______________________________________________________________
Subject(s)___________________________________________________________________________
Grade(s)____________________________________________________________________________
Additional information about your current position:
____________________________________________________________________________________
____________________________________________________________________________________
Are you a certified teacher? _________. If you are, please provide the following information:
In which state(s) are you certified in? _____________________________________________________
Type(s) of certification?  ______________________________________________________________
In what subject(s) are you certified in?  __________________________________________________
Certificate expiration date? (if applicable)  ________________________________________________
Any additional aspects of the certification you would like to include:
____________________________________________________________________________________
____________________________________________________________________________________
For the duration of the program, ECNU will provide accommodations for all participants (double occupancy room with 2 standard beds). Depending on availability, would you be interested in upgrading to a single room at your own expense?
Yes  /  No
Please indicate any medical conditions, dietary restrictions, or allergies:
____________________________________________________________________________________
____________________________________________________________________________________
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Agreement Page

All Applicants:

- I have carefully read the description of the Mandarin for Future Mandarin Teachers program, and accept all terms of the program, including the withdrawal and cancellation policies.
- I certify that the information entered on the Information Page and all other information I have provided to CI@CI is true, correct and complete.
- I understand that if I fail to meet any of these requirements, including failure to attend class sessions or to adhere to program requirements, CI@CI, in its sole discretion, may (a) rescind my registration in the program and/or foreclose my further participation in CI@CI programs or events and/or (b) notify my school of my conduct.
- I understand that if I fail to attend all class sessions during the program (including orientation in New York) and/or have any final grade(s) below a B+, I will not be able to receive the said $200 back.

If selected to participate, I agree:

Prior to the Program:

- to pay the program fee of $450 by May 2, 2011.
- to secure and bear the costs of my own air travel and other transportation means between my U.S. point of departure and ECNU, in Shanghai.
- to provide CI@CI with copies of my air tickets by May 2, 2011.
- to assume full responsibility in obtaining a passport, valid until December 2011.
- to assume full responsibility in obtaining a valid entry visa to China (effective throughout the program), any necessary immunizations, and/or other travel-related necessities, including supplemental insurance, at my own discretion.

During the Program:

- to attend all class sessions, complete all required assignments at ECNU, and to remain in China until completion of the summer courses (except in the case of an emergency).
- to make whole-hearted efforts to adhere to group norms, to respect individual and group safety, and to contribute positively to the group’s educational experience.

Following the Program:

- to complete a program evaluation form at the end of the program as requested by CI@CI.
- to make an effort, to regularly attend workshops organized by CI@CI on Chinese language teaching and other related topics, within the 12 month period following the completion of the program.

For teachers currently seeking New York State certification to teach Chinese:

- to make whole-hearted efforts to complete all requirements set-forth by New York State to obtain certification to teach Chinese, and when requested, to provide updated information to CI@CI regarding whether such efforts have been achieved.

____________________________________________
Applicant's Signature

________________________
Date

____________________________________________
Print Name
CONFUCIUS INSTITUTE @ CHINA INSTITUTE
Mandarin for Future Mandarin Teachers

LETTER OF RECOMMENDATION FROM PRINCIPAL OR SUPERVISOR
(ATTACH ADDITIONAL SHEETS AS NEEDED)

Applicant’s Name

The above-named person is applying to participate in the Mandarin for Future Mandarin Teachers Summer 2011 program. This program consists of four graduate-level courses at East China Normal University in Shanghai, affording 12 graduate-level credits in subjects that are at the core of Chinese language teaching.

Please describe your estimation of his/her general knowledge of foreign language teaching pedagogy and methodology, classroom management skills, interpersonal skills, innovativeness and his/her qualifications to teach or prepare to teach Mandarin Chinese.

The Applicant has shown me the Application Packet. I understand the nature and terms of the Mandarin for Future Mandarin Teachers Summer 2011 program, and I endorse this person’s participation.

Principal's or Supervisor’s Name__________________________________________________

Signature____________________________________Date____________________________

School Name and Location   _____________________________________________________
CONFUCIUS INSTITUTE @ CHINA INSTITUTE
Mandarin for Future Mandarin Teachers

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Principal's or Supervisor’s Name

Signature ___________________________ Date _______________________________

School Name and Location ______________________________
Application Checklist

For consideration, all application materials must be received by 5:00 PM, April 15, 2011 at the Confucius Institute @ China Institute.

Please refer to the checklist below:

- $20 check payable to “China Institute in America” (for applications submitted after March 9, 2011)
- Information page
- Resume
- Agreement page
- A personal statement (in Chinese)
- Two letters of recommendation from your School Principal and/or Supervisor (in Chinese and/or English)

NOTE: Please be sure to keep a copy of your application for your own records.
Appendix I: Professors’ Biographies

Prof. Gu, Weilie, Professor of Ancient Chinese Literature and Vice Dean, International College of Chinese Studies. A longtime ECNU faculty member, Professor Gu taught Chinese language at the Institute de Management Europe-Asia (ISUGA) in France during 1997-98. His major publications include:


Prof. Li, Lulei, Associate Professor of Chinese Linguistics, International College of Chinese Studies. An ECNU faculty member since 1981, Professor Li served as a visiting professor at Wellesley College in 2004, and at Dong-Eui University in Pushan, Korea in 1996-97. Her teaching and academic publications have focused on ancient Chinese language and especially on Chinese characters.

Prof. Mao, Shizhen, Associate Professor of Chinese Phonology, International College of Chinese Studies. Graduated from ECNU in 1981, Prof. Mao’s research is focused on Chinese phonology, grammar, the teaching and testing of Mandarin Chinese. Courses taught by him include but are not limited to, Modern Chinese, General Theory of Teaching Chinese as a Foreign Language, and etc. He has taught at the Institute de Management Europe-Asia (ISUGA) in France, the Hong Kong Institute of Education, and trained Chinese language teachers in Canada. Prof. Mao is the editor of several publications including "Researches on Phonology Test in Teaching Chinese as a Second Language", "Research on PSC", "New Course on Mandarin", "Sail in the Sea of Poem", and "Teaching Chinese Phonology to Speakers of Other Languages". He also co-edited “Syllabus of PSC”, “PSC Guide Book”, and “Syllabus of LSDK”.

Dr. Ye, Jun (Ph.D, Chinese Linguistics, Fudan University), Associate Professor of Linguistics and Applied Linguistics and Graduate Student Advisor, Department of Teaching Chinese as Foreign Language, International College of Chinese Studies. An ECNU faculty member since 1992, Dr. Ye has served as a visiting scholar at the University of Virginia, 2004-2005, and Cornell University, 2008. He was also a visiting professor at Wellesley College, 2003-2004. His research has focused on Chinese phonetics with major publications in:


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1 PSC, Putonghua Shuiping Ceshi(普通话水平测试)
2 LSDK, Langdu Shuiping Dengji Kaoshi(朗读水平等级考试)
APPENDIX II: MFMT Summer Program Staff Members

Prof. Faye Chunfang Fei (Ph.D., Theatre Studies, Graduate Center, City University of New York), Vice Dean of Confucius Institute @ China Institute; Director of Center for American Studies, Head of Doctoral Program in Theatre Studies, and Professor of English and Drama at East China Normal University (ECNU). An artist-scholar of world theatre, Prof. Fei has extensive teaching experience in the United States as well as in China. Her scholarship is clearly from a perspective that crosses linguistic, cultural and artistic boundaries. Prof. Fei's plays have reached diverse audiences in Asia, Europe, and North America. Prof. Fei will be the on-site supervisor of the MFMT summer 2011 program.

Ms. Shenzhan Liao, (M.A., Anthropology and Education, Teachers College, Columbia University), Assistant Director of Professional Development for Language Teachers and Confucius Institute @ China Institute. Ms. Liao graduated with an M.A. in Anthropology and Education from Teachers College, Columbia University, and has taught Mandarin Chinese in a New York private school, leading the design of the school’s curriculum for 5 different levels from 6th to 12th grades. Since 2008, as the program manager, Ms. Liao has worked extensively with Chinese teachers as well as education administrators to provide professional development for Chinese teachers. She will supervise the day-to-day activities of the MFMT program, living on the ECNU campus during the duration of the summer 2011 program.

Ms. Feifei Liu, (M.A., Teaching Chinese as a Second Language, ECNU), Chinese teacher, ECNU Global Center of Teaching Chinese to Speakers of Other Languages. Since graduation, Ms. Liu has taught multiple-levels of Chinese to international students at ECNU and schools overseas. She will be coordinating the onsite logistics and day-to-day administration during the program.